



66th Annual OSUM Conference 2019 Trade Show Package

Contact:

OSUM Events

events@amo.on.ca | 416.971.9856









Who are we?

The Ontario Small Urban Municipalities (OSUM) is the small urban municipal voice of the Province. OSUM is an integral part of the Association of Municipalities of Ontario and has a number of its Board members which serve on the AMO Board of Directors. Policy and research activities are undertaken by OSUM through the staff at AMO.

OSUM has ensured that matters which affect small urban communities are brought to the attention of the provincial and federal governments.

Why Exhibit?

-  **Lead and Sales Opportunities.**
-  **Boost Your Brand Visibility.**
-  **Build Lasting Relationships with Municipal Decision Makers**
-  **Showcase New Products or Services.**
-  **Listen to Customer Feedback.**
-  **Take Advantage of Face-to-Face Marketing.**



The OSUM Trade Show

Location

Best Western Pembroke Inn and Conference Centre
1 International Drive,
Pembroke, ON., K8A 6W5

Contacts

Exhibit Hall Questions
AMO Events and Training
P: (416) 971.9856
E: events@amo.on.ca

To Make Payments or Request Invoicing
Anita Surujdeo
Accounts Receivable Clerk
P: (416) 971.9856 ext. 344
E: events@amo.on.ca

Pricing Guide

Booth Fee - Single..... \$ 749.00
Booth Fee - Double..... \$ 1,248.00
Additional Exhibitor Registration..... \$ 189.00
Fees are subject to 13% HST.

Payment and Cancellation Policy

All fees must be paid in full by April 1, 2019. Payments not received by this date will result in the forfeit of space. OSUM has the right to resell the space to other applicants.

Cancellations must be submitted in writing, and received prior to 4:00 pm ET on April 1, 2019. A refund of the exhibit fee less the administration fee of \$150 plus HST (\$169.50). Cancellations received after this time forfeit the full booth fee.

Trade Show Hours

Wednesday, May 1, 2019

- 9:00 am - 2:00 pm: Trade Show Move-In
- 5:00 pm - 8:00 pm: Trade Show Open

Thursday, May 2, 2019

- 7:00 am - 8:00 pm: Breakfast
- 8:00 am - 6:00 pm: Trade Show Open
 - 10:00 am - 10:30: Networking Break with Exhibitors
 - 1:00 pm - 1:30 pm: Sweet Treats in the Trade Show
 - 3:00 pm - 3:30 pm: Networking Break with Exhibitors
 - 4:45 pm - 6:00 pm: Closing Reception
- 6:00 pm - 9:00 pm: Trade Show Move-Out

What's Included in Your Booth Fee

- All booths receive:
- Listing and link on the OSUM website
 - Alpha listing with description and contact information in the Official Show Guide
 - Black and white draped booth with 8' back and 3' side rail
 - Access to an electrical outlet may be available (charges may apply)
- Single Booths are 8' x 10' and include:
 - One conference registration
 - One table and two chairs
- Double Booths are 8' x 20' and include:
 - Two conference registrations
 - Two tables and four chairs

Additional Exhibitor Registrations

- Are discounted full conference registrations and have full access to the trade show and the Conference.



Booth Space Request Form

CONTACT INFORMATION

Name of Organization:	
Contact Person:	Title:
Address:	
City:	Postal Code:
Telephone:	Fax:
E-mail:	Website:

Companies you would like to be near

Companies you would NOT like to be near

Company Description. No more than 50 words.

Submit completed application to:
 Mail: 200 University Avenue, Suite 801, Toronto, ON., M5H 3C6
 E-mail: events@amo.on.ca | Fax: 416.971.6191

Payment Information

Booth fee: Single (100 sq ft) \$749.00 Double (200 sq ft) \$1,2480	
Additional Exhibitor Registrations \$189.00 per person Number of registrations: _____	
Subtotal	
HST (13%)	
Total	

- Cheque payable to Ontario Small Urban Municipalities
 EFT - Contact events@amo.on.ca to set up
 VISA MasterCard

Card Number _____

EXP _____

Name on Card _____

Signature _____

[Click here to submit via e-mail](#)