

MEETING OF
THE ONTARIO SMALL URBAN MUNICIPALITIES (OSUM)
EXECUTIVE COMMITTEE

Date: Saturday, October 29, 2016

Time: 9:00 a.m.

Place:

Town of the Blue Mountains

MINUTES

Welcome and Regrets

Gail Campbell, Town of Orangeville
Jim Collard, Niagara-On-The-Lake
Gail Ardiel, Town of Blue Mountains
Rick Milne, Town of New Tecumseth
Jamie McGarvey, Town of Parry Sound
Rob Foster, Town of Lincoln
Lynn Dollin, Town of Innisfil
Ron Elliott, Town of Minto
Graydon Smith, Town of Bracebridge
Taso Christopher, City of Belleville
Lynn Silverton, Municipality of Grey Highlands

Administrative Representatives:

Larry McCabe Town of Goderich
Michelle Smibert Middlesex Centre

Regrets:

Gary McNamara

Prior to the meeting commencing, Chair Jamie McGarvey congratulates Lynn Dollin with regards to her election as AMO President.

1. Conflict of Interest

2. Deputations & Petitions

3. Minutes:

a) Approval of Executive Committee Minutes - August 14, 2016

Moved by: Lynn Silverton

Seconded by: Rick Milne

That the Executive Committee Minutes of August 14, 2016 be approved.

CARRIED

4. 2016 Budget-update finances-Larry McCabe

a) Financial Statements – Revenues and Expenditures

Moved by: Larry McCabe

Seconded by: Ron Elliott

That the Financial Statements – Revenues and Expenditures for 2016 to date be received noting there was approximately \$11,000.00 surplus subject to any further 2016 expenditures.

5. Conference

At this time a detailed discussion occurs with regards to the 2017 Conference to be held in the Town of Blue Mountains and accordingly Jim Collard reviews the program with members. It was noted that Member Rob Foster has been discussing a contract with a guest speaker Mark Harcourt and the cost will be approximately \$11,000.00 including expenses for Mr. Harcourt to address the OSUM Conference.

Following discussion;

Moved by: Rob Foster

Seconded by: Jim Collard

That the OSUM Executive Committee approve the contract in the amount of approximately \$11,000.00 including expenses for the guest speaker Mike Harcourt and that the contract be signed.

CARRIED

Moved by: Rob Foster
Seconded by: Jim Collard

That the OSUM Executive Committee receive the Conference Program and report as presented.

CARRIED

6. Correspondence

a) Article “LDC Challenge in Ontario”

Moved by: Jim Collard
Seconded by: Lynn Silverton

That the Article “LDC Challenge in Ontario” be received.

CARRIED

7. Strategic Planning Update-Graydon Smith

Graydon Smith updates the Committee with regards to the survey that was forwarded out by Member Smith and that various options could be considered for OSUM in the future. He will do further work and have further discussions with AMO along with other members of the Committee and further, Member McCabe will try to summarize for the next regular meeting of the Committee, various options that the Committee has discussed in the past concerning the future of OSUM.

Moved by: Taso Christopher
Seconded by: Rick Milne

That the Strategic Planning Update provided by Graydon Smith be received.

CARRIED

8. Unfinished Business

a) Renfrew County hosting OSUM 2019

Due to the future meetings considering the strategic plan for OSUM and the fact that the structure and how conferences may be affected and funded as well as organized at this time the Committee feel that any hosting past 2018 should be held in abeyance. The Municipality of Renfrew County will be maintained on

the list for 2019 however it is felt they should be advised the manner in which OSUM operates may change and therefore no formal approval at this time.

Following further discussion;

Moved by: Larry McCabe

Seconded by: Jim Collard

That correspondence be forwarded to the County of Renfrew advising that OSUM structure including how future conferences are organized and funded, be discussed by the Committee over the next year and therefore anything past 2018 for approval for hosting is held in abeyance at this time and that Renfrew County be maintained on the list for 2019 but that any confirmation with regards to hosting the conference prior to further discussions of the OSUM Executive Committee on their strategic plan not be made at this time.

CARRIED

- b) Future Collaboration with ROMA-Ron Holman email

Moved by: Jim Collard

Seconded by: Lynn Silverton

That the future collaboration with ROMA email be received for information.

CARRIED

9. New Business

- a) Business Cards-Rob Foster will coordinate the acquisition of business cards and anyone interested can advise him accordingly.

Moved by: Gail Campbell

Seconded by: Rob Foster

That the Board support the use of the logo and the costs associated with business cards for Members and that Member Foster acquire a quote for the business cards and follow up with regards to the same.

CARRIED

- b) Communities In Bloom Ontario (consideration for additional 2016 funding as sponsor of seminars and 3 bloom sponsor)

It is noted that \$2,500.00 has been forwarded to Communities In Bloom Ontario previously for 2016 and due to the fact that they advertise OSUM in all of their

literature and training sessions, it is felt and additional amount be considered for 2016 and also considering the surplus projected in 2016.

Moved by: Gail Campbell
Seconded by: Taso Christopher

That an additional \$2,500.00 be forwarded to Communities In Bloom Ontario and that they acknowledge in their literature and training sessions, the support that OSUM has provided to Communities In Bloom.

CARRIED

c) Administrative appointment -Larry McCabe

A memo is provided by Administrative Member McCabe with regards to him phasing out of the OSUM Executive Committee over the next 18 months and a recommendation that the Clerk of the Town of Goderich transition into the OSUM administrative role along with the current other administrative appointment Michelle Smibert. This will provide a transition for the Committee and consistency. It is noted that nominations have been called for administrative positions historically and there has been difficulty in filling the three positions. There will be a call for nominations again in 2018 at which time others can consider an appointment.

Following detailed discussion;

Moved by: Lynn Silverton
Seconded by: Taso Christopher

That the Administrative Appointments as discussed and specifically the Clerk of the Town of Goderich Dwayne Evans, be approved for the third administrative position on a transition basis over the next 18 months in order to provide consistency, be supported by the OSUM Executive Committee subject to the approval of Goderich Town Council.

CARRIED

d) Minister Mauro correspondence, August 20, 2016-received

e) Financial information 2016 OSUM-Larry McCabe-previously handled

f) Niagara-On-The-Lake resolution on Green Belt

A report will be coming forward at the next meeting concerning the resolution of Niagara-On-The-Lake on the Green Belt

- g) Waste Diversion Ontario-it is noted that Rob Foster is the current representative on Waste Diversion Ontario and he will follow up with AMO to see if they will be appointing a replacement or if someone else from the OSUM Committee will be considered for the appointment.
- h) Expansion of the Niagara Escarpment-currently being considered by the Province, is discussed by the Committee. Member Gail Ardiel will forward information that has been approved by her Council in the form of resolution and that will be distributed by Administrator McCabe to the Members for their Council's consideration. It is further noted that the deadline is October 31, 2016 for submissions.

10. Next Meeting: January 14, 2017 in Parry Sound-the meeting will commence on January 13, 2016 at 1:00 p.m. with a location to be determined and that the afternoon session on January 13, 2016 will be a strategic planning discussion of the Committee. Following this meeting, on January 14, 2016 at 9:00 a.m. there will be a regular OSUM Executive Committee meeting in Parry Sound with the location to be determined.

11. Adjournment

Moved by: Taso Christopher
Seconded by: Larry McCabe

That there being no further business, the OSUM Executive Committee meeting adjourn at 12:15 p.m.

CARRIED

CHAIR

SECRETARY