

MEETING OF
THE ONTARIO SMALL URBAN MUNICIPALITIES (OSUM)
EXECUTIVE COMMITTEE

Date: Saturday, October 14, 2017

Time: 9:00 a.m.

Place: Council Chambers, Bracebridge Town Hall, 1000 Taylor Court

MINUTES

Welcome

Chair, Jamie McGarvey, Town of Parry Sound
Vice-Chair Graydon Smith, Town of Bracebridge

Jim Collard, Niagara-On-The-Lake
Gail Ardiel, Town of Blue Mountains
Rick Milne, Town of New Tecumseth
Lynn Dollin, Town of Innisfil
Ron Elliott, Town of Minto
Lynn Silverton, Municipality of Grey Highlands

Administrative Representatives:

Larry McCabe Town of Goderich
Dwayne Evans Township of North Huron

Regrets

Gail Campbell, Town of Orangeville
Rob Foster, Town of Lincoln
Taso Christopher, City of Belleville

Michelle Smibert Middlesex Centre

1. Conflict of Interest

2. Minutes:

- a. Approval of Executive Committee Minutes – August 13, 2017
- b. OSUM Caucus Minutes – September 30, 2017

Moved by: Rick Milne
Seconded by: Gail Ardiel

That the Executive Committee Minutes – August 13, 2017 and OSUM Caucus Minutes – September 30, 2017, be amended.

CARRIED

It is noted that the amendment is that Lynn Dollin was not present at the August 13, 2017 OSUM Executive Committee.

3. Business

Financial Update – Administrative Officer McCabe provides a Balance Sheet and Income Statement ending as at August 31, 2017 and reviews the same with the Committee. He notes that the CIB Ontario has just been paid \$3,000.00 and their literature reflects support of OSUM and all education and training sessions. Further, CIB National receives an amount of \$1,000.00 annually pursuant to the budget.

The 2018 draft Budget is presented and it is noted that additional funds will be added to the speaker's section of the budget. Administrative Officer McCabe also advises of additional adjustments and following review and discussion it is noted there will be approximately a \$500.00 surplus out of approximately \$45,000.00 budget for the year 2017 and further noting there is sufficient funds in the reserve in an approximate amount of \$90,000.00.

Moved by: Lynn Silverton
Seconded by: Ron Elliott

That the OSUM Executive Committee approve the 2018 budget as amended, noting there may be further amendments subsequent to the next meeting in January of the Committee and an update will be provided at that time.

CARRIED

a. Dates for upcoming Conferences

May 1-3, 2019
May 6-8, 2020 (April 29-May 1?)
May 5-7, 2021

The Committee look at dates for the upcoming conferences in 2019, 2020 and 2021.
Following discussion;

Moved by: Jim Collard
Seconded by: Rick Milne

That the OSUM Executive Committee plan their upcoming conferences as follows:

May 1-3, 2019
May 6-8, 2020

May 5-7, 2021

CARRIED

b. 2018 Conference Program Update

The 2018 Conference Program is reviewed in detail and amendments and notes made with regards to various sessions. Member Jim Collard will summarize and update the Conference Program for the next meeting. With regards to the theme, Administrative Officer McCabe provides two possibilities and following review the Committee feel the “The Municipal Tightrope” theme would be they way to proceed. Input from AMO may be obtained with regards to various Federal and Provincial Legislation that could be included in this theme for the covering brochure and program. Once finalized we will forward it on to Niagara Falls for them to consider the same.

c. Email List – Municipalities

There is an email list of the Municipalities and those that attended the 2017 Conference however the Committee authorize that additional works will occur with regards to an updated e-mail list and more detailed list by staff. Administrative Office McCabe will meet with this staff concerning the same.

d. Letter to Reeve Neil Vincent, Township of North Huron, dated September 12, 2017 regarding Dwayne Evans remaining on the OSUM Executive Committee and the Township of North Huron’s involvement and support of OSUM (voting structures, Conferences)

Received for information

- e. Succession Planning – Members future involvement with OSUM and AMO, etc.

At this time, Chair McGarvey asks Members their intentions if they feel they would like to state them with regards to the election in May of the OSUM Executive Committee, the October 25th Municipal Election and the August election of the OSUM Caucus. Members note the following:

| NAME | May OSUM Executive Committee Election | October 25th Municipal Election | August OSUM Caucus Election |
|----------------|--|---|------------------------------------|
| | | | |
| Jim Collard | No | No | No |
| Dwayne Evans | Yes | | |
| Ron Elliott | Yes | Yes | |
| Larry McCabe | Yes | | Yes |
| Jamie McGarvey | Yes | Yes | Yes |
| Graydon Smith | Yes | Yes | Yes |
| Lynn Dollin | Yes | Yes | |
| Gail Ardiel | Yes | Yes | Yes |
| Lynn Silverton | Yes | Yes | |
| Rick Milne | Yes | Yes | Yes |

It is noted that Gail Campbell, Rob Foster, Taso Christopher and Michelle Smibert are not present but by copy of the Minutes perhaps they would like to indicate whether they wish to submit something with regards to the above. It is further noted that Lynn Dollin being the Past President of AMO will not be required to be elected to the Caucus because she would be the Past President of AMO and on the Executive Committee and MOU Committee as a result.

4. Correspondence

- a. Letter from Candy Beauvais, Municipality of Killarney, dated September 19, 2017 regarding the Ambulance Act and Fire Protection & Prevention Act - Resolution

Lynn Dollin advises that AMO's position is they support the first part of the resolution however do not support necessarily that any specific municipality being the Municipality of Killarney, be the Municipality for the pilot project. Therefore,

Moved by: Gail Ardiel
Seconded by: Lynn Silverton

That the OSUM Executive Committee support the position of AMO with regards to the Municipality of Killarney resolution concerning the Ambulance Act and Fire Protection & Prevention Act Resolution, being that the Ministry select the Municipalities that would be involved with the pilot project.

CARRIED

5. New Business

- a) Hospital capital funding (resolution of OSUM)

Moved by: Graydon Smith

Seconded by: Jim Collard

That the OSUM Executive Committee support the resolution as prepared concerning possible operating and capital funding and forward the same as noted in the resolution to AMO for distribution and to those noted in the operative clause of the resolution.

CARRIED

It is noted a copy of the resolution is appended to the Minutes.

- b) Strategic Planning matter is discussed and Member Graydon Smith will prepare something for distribution noting above that email addresses will be accumulated for such information to be disseminated to those on the email list at a later date.

- c) Motion regarding Local Share – at this time the OSUM Executive Committee consider a motion supporting AMO’s efforts on the Local Share (1% HST to municipalities)

Moved by: Jim Collard

Seconded by: Gail Ardiel

That the OSUM Executive Committee forward a letter of support to AMO with regards to AMO’s Local Share initiative.

CARRIED

6. Next Meeting: January 12 or 13, 2018 or January 19 or 20, 2018 in Niagara Falls.

7. Adjournment

Moved by: Jim Collard

Seconded by: Larry McCabe

That there being no further business, the OSUM Committee adjourn at 12:30 p.m.

CARRIED

CHAIR

SECRETARY